

**OFFICE OF THE CITY COUNCIL**

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 **A G E N D A**

**TOURIST DEVELOPMENT COUNCIL ADVISORY COMMITTEE**

**Pegine Echevarria, Chair**

**Tuesday, January 30, 2018**

**2:30 P.M.**

**117 West Duval Street**

**City Hall, Fourth Floor**

**Conference Room A**

**TDC Advisory Committee Members**

Pegine Echevarria, Chair

Nicole Chapman

Barbara Halverstadt

Maria Hane

Dave Herrell

Bill McConnell

Maria Mark-Excused

Sean Satya-Excused

Monica Smith

Alan Verlander-Excused

Annette Hastings, TDC Executive Director

Colleen Hampsey, Research Assistant

Kim Taylor, Assistant Council Auditor

Phillip Peterson, Principal Council Auditor

Lawsikia Hodges, Deputy General Counsel

**Meeting Convened Meeting Adjourned:**

**I. Call to Order**

**II. Introductions**

**III. Sunshine Law Presentation-Margaret Sidman, Deputy General Counsel**

**IV. Approval Minutes TDC Advisory Committee –January 17, 2018**

**V. Establishment of Special Events and Convention Grant Guidelines under 2016-599-E**

***Special Event grants****.* This component shall authorize the Tourist Council to award special event grants to organizations or persons hosting an event in the City or surrounding areas. Any event funded under this component shall have as one of its primary purposes the attraction of tourists to the City as evidenced by the promotion of such event to tourists. This component shall be limited to the following grants:

(i) ***Grant awards for attendance of 25,000 tourists or 10,000 room nights or greater****.* The Tourist Council may award grants for special events designed to attract a minimum of 25,000 tourists to the City, which grant award may not exceed $250,000 for any such event unless currently obligated by contract until such obligation expires; and

(ii) ***Grant awards for attendance of 5,000 tourists or greater for events held at publicly owned******venues.*** The Tourist Council may award grants for special events designed to attract a minimum of 5,000 tourists to the City using publicly owned tourist venues such as the arena, performing arts center, or stadium or at the zoo or eligible museums. Such grant awards may not exceed $100,000 per event.

**VI.** **Discussion Items**

* Point System Analyze Grant Application
* What does the Competitive Grant Application Proposals process need to stipulate?
* Evaluation guidelines to receive payment from the grant
* Application Processing Fee

**VII. Public Comments**

**VIII. Closing Comments**

**IX. Adjourn**

\*\*\***Other Items may be added or deferred at discretion of the Chair. \*\*\***

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150 Mile Radius from Jacksonville Florida